



1 Complete Application

Complete the USF [online application](#) or complete the one you started in [Common App](#).

2 Pay Application Fee

Pay the nonrefundable \$30 application fee. If the application fee was not paid at the time of application submission, you may pay it online through the [Applicant Portal](#).

3 Send Transcripts

Send original copies of academic transcripts, mark sheets, grade reports, diplomas or certificates, national standardized examination results or other academic coursework to USF.

- Include a certified English translation for all documents not written in English. If you need assistance translating your documents into English, we recommend using the [American Translators Association](#) to find a certified translator.
- To be considered official, digital copies of these high school records directly from guidance counselors, e-mailed to internationaltranscripts@usf.edu. Alternatively, you may mail your transcripts in a sealed envelope via post to:

University of South Florida
Office of Admissions
4202 E Fowler Ave., SVC 1036
Tampa, FL 33620 USA

NOTE: You can submit an unofficial transcript to the Office of Admissions by emailing internationaltranscripts@usf.edu. If you have completed all 4 years of high school in the U.S., you will need to submit your coursework and grades via the [Student Self-Reported Academic Record \(SSAR\) website](#). If you have attended any overseas high school, you will need to submit your official transcripts.

4 Send Official SAT, ACT or CLT Scores

[Request official SAT scores](#) directly from The College Board. USF code is 5828.

[Request official ACT scores](#) directly from ACT, Inc. USF code is 0761.

[Request official CLT scores](#) directly from CLT. Select University of South Florida from their school dropdown.

Students are only required to submit either SAT, ACT or CLT scores, but they are encouraged to submit multiple test scores. USF superscores, meaning we consider your highest submitted section scores across all SAT, ACT or CLT test dates. Final admission decisions are made using only your highest cumulative scores.

NOTE: USF will not accept scores from the Common App portal, your guidance counselor or PDF screenshot. Scores must come directly from SAT, ACT or CLT testing services.